

Invitation for Expression of Interest (EOI)

Empanelment of Success Consultants

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Confidential

Expression of Interest (EOI)

For Empanelment of Success Consultants with I-Hub Foundation for Cobotics (IHFC)

1. Company Profile

I-Hub Foundation for Cobotics (IHFC), Technology Innovation Hub (TIH) of Indian Institute of Technology Delhi (IIT Delhi), is a Section 8 company, registered under The Companies Act, 2013, with its registered office at MZ-122 IIT Delhi, Hauz Khas, New Delhi – 110016. Established under the Government of India's National Mission on Interdisciplinary Cyber-Physical Systems (NM-ICPS) through the Department of Science and Technology, IHFC promotes research and development, incubation, and entrepreneurial initiatives in collaborative robotics (cobotics) and allied emerging technologies.

2. About the Opportunity

IHFC invites Expressions of Interest (EOIs) from highly experienced professionals, advisors and organizations to be empaneled as Success Consultants. Consultants will play a pivotal role in nurturing innovation, supporting startups, and accelerating the commercialization of cutting-edge technologies.

3. Who Can Apply?

EOIs are invited from individuals and organizations with strong credentials in industry, academia, or research. Specifically:

- Individuals with a minimum of 15 years of professional experience.
- Firms/Organizations with a proven track record in technology consulting, startup mentorship, or innovation advisory.
- Professionals with expertise in areas such as: Startup Mentorship & Business Strategy, Technology Evaluation & Validation, Commercialization & Market Entry Innovation, IP, and Product Development

4. Role of Success Consultants

- Mentor and advise startups through structured sessions and ongoing guidance.
- Evaluate startups during selection, review, and funding assessment processes.
- Provide commercialization pathways, including go-to-market strategies, industry connections, and fundraising readiness.
- Share technology know-how and support translation of R&D into scalable solutions.
- Facilitate linkages with investors, industry, policymakers, and the broader ecosystem.
- Deliver hybrid support (online and in-person) for continuous engagement with startups and R&D initiatives at IHFC.

5. Engagement Model

Session-Wise/Retainer-Based/ Project-Specific

6. How to Express Interest

Interested individuals/organizations are requested to submit the following:

- Organization and Profile/CV of the expert
- Individual's Profile/ CV
- Details of relevant experience in startup mentorship, commercialization, and technology consulting
- Details of past engagements with incubators / R&D setups
- Proposed mode of engagement and availability

7. Formats for Submission 1/2

To,

Sub: Submission of Expression of Interest to undertake work as specified in Invitation of EOI

Dear

In response to the Invitation for Expressions of Interest (EOI) for the above purpose, we would like to express interest in carrying out the above-proposed task. As instructed, we are submitting the following documents as our response:

Format 1: Corporate / Organization Submission

Expression of Interest (EOI) for Empanelment of Success Consultants with IHFC

1. Organization Details:

- Name of Organization:
- Year of Establishment:
- Type of Entity: (Private Ltd./LLP/Partnership/NGO/Other)
- Registration Number & Date:
- Registered Office Address:
- Website:
- Authorized Person (Name & Designation):
- Contact Details: (Phone & Email)

2. Organizational Profile:

3. Relevant Experience:

- Experience in startup mentorship, commercialization, or technology consulting
- Key projects and engagements with incubators, accelerators, or R&D institutions
- List of major clients/partners/collaborators

4. Core Expertise Areas:

- Highlight specific domains such as Startup Strategy, Technology Evaluation, IP & Product Development, Commercialization Pathways, Fundraising Readiness, etc.

5. Proposed Mode of Engagement

- Availability of experts and modes of delivery (online/offline/hybrid)

6. Commercial (Proposed Fee Structure)

- Per Session Charges: ₹___ (Duration: _ minutes/hours)
- Any other cost/consideration: (please specify)

7. Supporting Documents (to be attached)

- Certificate of Incorporation / Registration Documents
- Profile of Key Team Members /Consultants
- Past Work/Assignment Details
- Authorized Signatory Name: Designation: Date: Seal/Stamp of Organization

Format 2: Individual Submission

Expression of Interest (EOI) for Empanelment of Success Consultants with IHFC

1. Personal Details

- Full Name:
- Date of Birth:
- Nationality:
- Contact Details: (Phone & Email)
- Current Address:
- LinkedIn Profile / Professional Website (if any):

2. Professional Background

- Total years of professional experience
- Current designation & organization (if applicable)
- Previous key roles & organizations

3. Areas of Expertise: (Choose/relevant areas such as Startup Mentorship, Technology Evaluation, Business Strategy, Commercialization & Market Entry, IP & Innovation, Product Development, etc.)

4. Relevant Experience

- Details of Mentorship/Startup Advisory Experience
- Engagements with Incubators, Accelerators, or R&D Institutions
- Notable Success Stories or Contributions

5. Proposed Mode of Engagement

- Availability of experts and modes of delivery (online/offline/hybrid)

6. Commercial (Proposed Fee Structure)

- Per Session Charges: ₹___ (Duration: _ minutes/hours)

- Any other cost/consideration: (please specify)

7. Supporting Documents (to be attached)

- Updated CV / Resume
- Reference letters (if any)
- Relevant certifications or recognitions
- Signature of Applicant Name:
- Date:

8. Submission Details

All EOIs must be submitted to the following address:

I-Hub Foundation for Cobotics (IHFC)

Address: IHFC, 2-A-1A, 2nd floor, R&I Park (IIT Delhi), Entry Gate No. 3, Hauz Khas, New Delhi – 110016

Email: himanshi@ihfc.co.in

Phone: +91 7042654553

Website: [IHFC - Technology Innovation Hub of IIT Delhi](#)